



MANUALE PRATICO

RecceNotes Manuale utente

Configura, raccogli, rivedi e genera il PDF senza cambiare il metodo del team.

Rally

Crea rally e organizza prove speciali.

Raccolta

Registra note con pochi tocchi.

Tabella

Rivedi, aggiungi e correggi note.

Quaderno

Prepara quaderno e PDF.



PRIMA DI INIZIARE

Imparare per attività

Segui una attività alla volta. Prima prova su una speciale di allenamento; poi usa in un rally reale.

1. Preparare

Licenza, profilo e scelta solo/team.

2. Raccogliere

Registra note e valida pulsanti.

3. Rivedere

Tabella, Quaderno e stati.

4. Chiudere

PDF, bozza o finalizzare.

Verifica licenza

Conferma the plan and the role of this device. The licence controls access, but does not delete data.



Licenza

1 Apri Licenza

Apri da Aiuto o Impostazioni.

2 Verifica piano

Demo, Team or Event.

3 Verifica ruolo

Pilota, Navigatoree/Copilota o solo.

4 Attiva o modifica

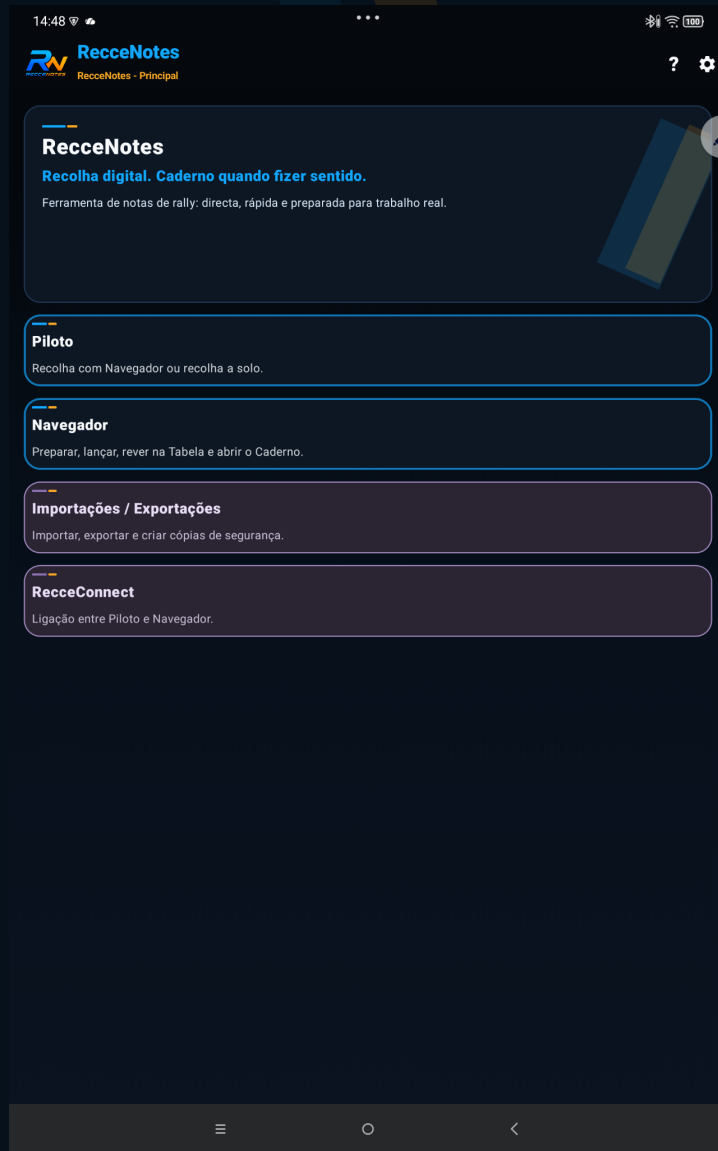
Enter a code only if you have a valid licence.

Risultato atteso

Before continuing, you know the active plan and this device role.

Schermata iniziale

Choose the work area: Pilota, Navigatore, Import/Esporta, RecceConnetti or Help.



Schermata iniziale

1 Pilota

Raccolta solo or received session.

2 Navigatore

Prepare, launch and review rallies.

3 Date

Importa, esporta e crea backup.

4 RecceConnetti

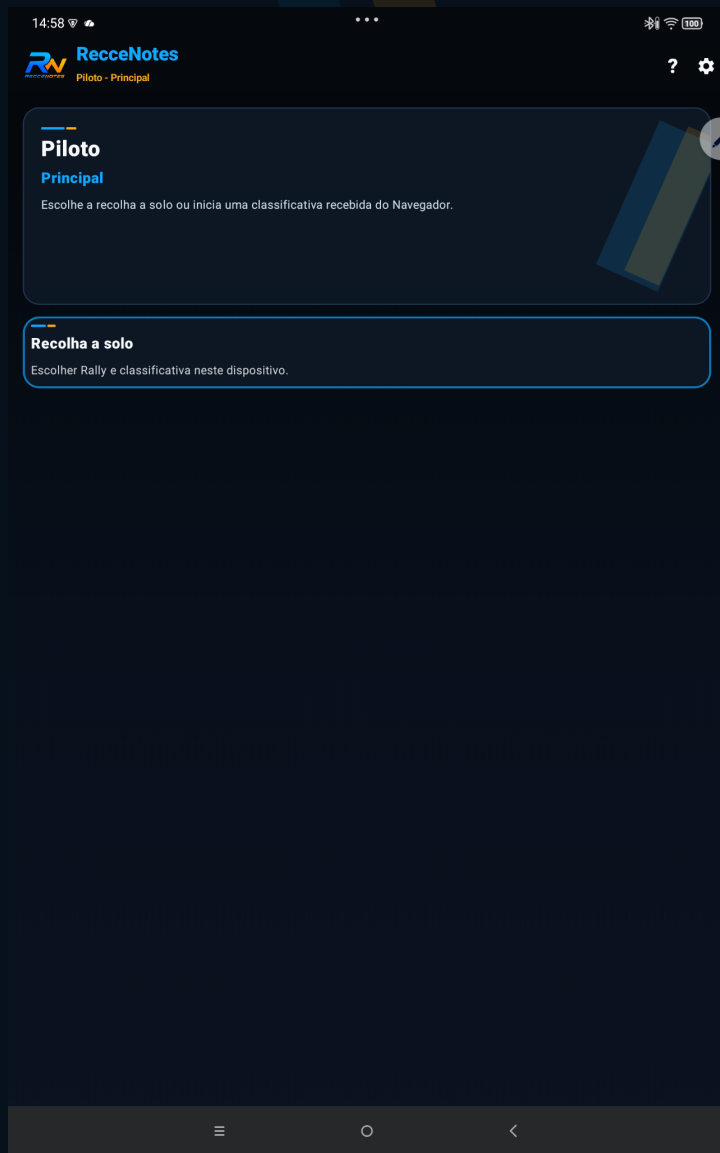
Connetti Pilota e Navigatoree.

Risultato atteso

You choose the correct area before creating real work.

Pilota - Principale

Choose solo capture or start a stage received from the Navigatore.



Pilota - Principale

1 Raccolta solo

Choose rally and stage on this device.

2 Speciale ricevuta

Enter the session sent by the Navigatore.

3 Edit

Return to existing work when applicable.

4 Quaderno

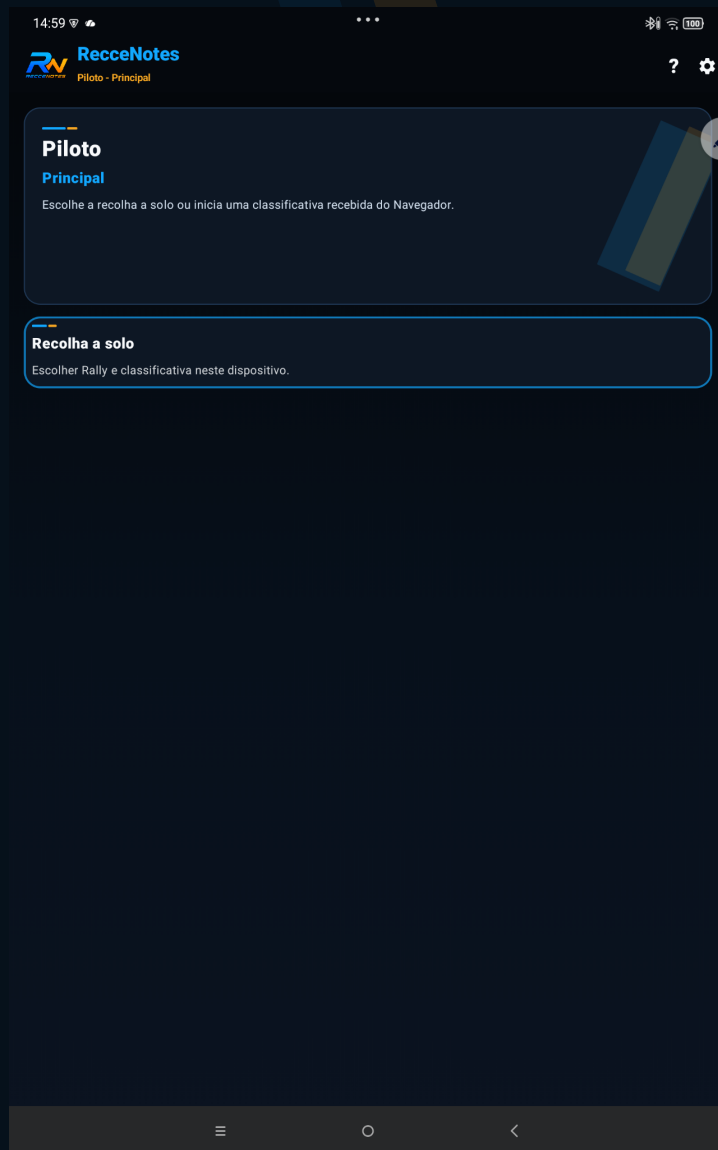
Apri il Quaderno for reading.

Risultato atteso

The Pilota starts quickly without unnecessary options.

Raccolta solo

Create or choose a rally/stage to capture notes on this device.



Raccolta solo

1

Crea Rally

Use when starting new work.

2

Apri Rally

Enter an existing rally.

3

Crea speciale

Create the stage to capture.

4

Apri speciale

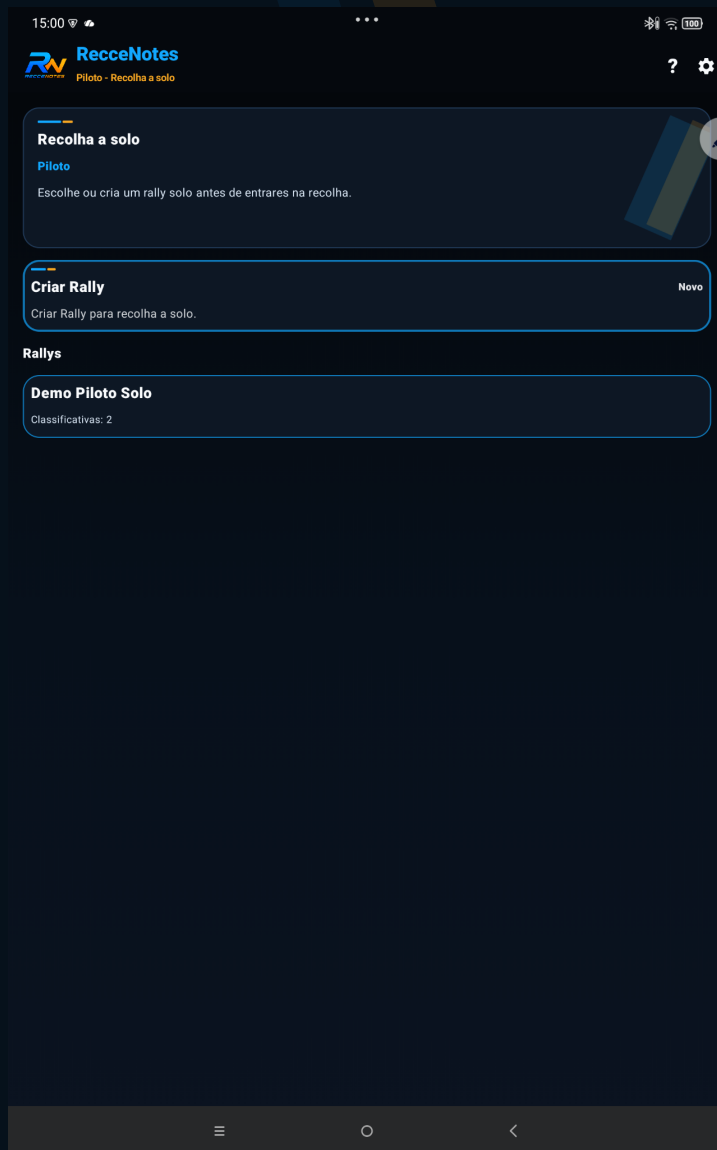
Enter to start or continue.

Risultato atteso

The rally and stage are ready for Raccolta.

Scheda Rally

Conferma rally data before saving.



Scheda Rally

1 Nome Rally
Clear work identification.

2 Date
Rally or training date.

3 Luogo / zona
Reference for the team.

4 Salva
Conferma and return to the list.

Risultato atteso

The Rally is created and ready to receive stages.

Speciali del Rally

Choose an existing stage or create a new solo capture.

The screenshot shows the RecceNotes app interface on a mobile device. At the top, the status bar shows the time 15:00 and battery level 100%. The app header includes the RecceNotes logo and the title 'Piloto - Ficha do Rally'. Below the header, there is a section titled 'Piloto - Ficha do Rally' with a subtitle 'Ficha do Rally' and a note: 'Confirma os dados do Rally e as classificativas antes de guardar.' A large blue button labeled 'Guardar' is positioned below the note. Underneath the button are four input fields: 'Nome do Rally', 'Data', 'Local / zona', and 'Observações'. At the bottom of the screen, there is a navigation bar with three icons: a hamburger menu, a circle, and a back arrow.

Speciali

1 Crea speciale

Use when a stage is missing.

2 Apri speciale

Continue existing work.

3 Closed status

Indicates it was closed/finalised.

4 Clear names

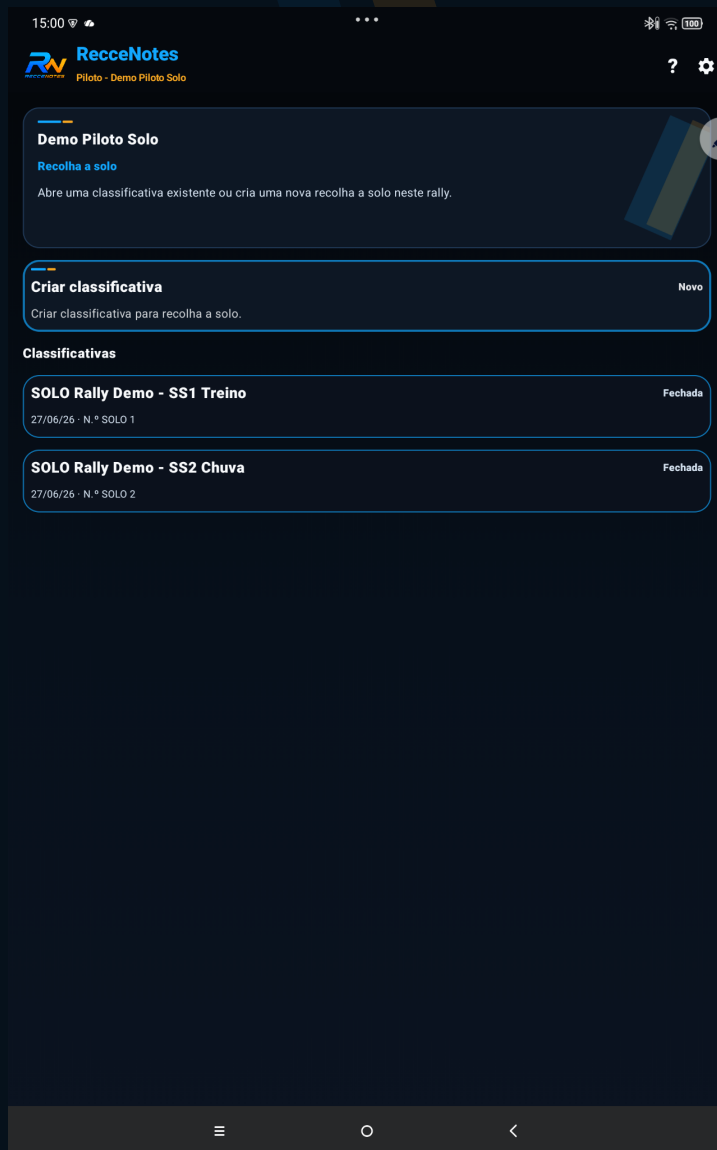
Make it easier to find the correct stage.

Risultato atteso

You open the correct stage without confusing rallies or training runs.

Scheda speciale

Fill in stage data before saving.



Scheda speciale

1

Rally

Conferma the stage source.

2

Dati e ora

Fill in pass reference.

3

Nome / numero

Identify the stage.

4

Distanza prevista

Helps organise the work.

Risultato atteso

The stage is ready for Raccolta, Tabella and Quaderno.

Azioni speciale

Choose whether to start a pass, open the Tabella or open the Quaderno.

15:00 100%

RecceNotes
Piloto - Ficha classificativa

Piloto - Ficha classificativa
Ficha da classificativa
Confirma os dados da classificativa antes de guardar e regressar à lista.

Guardar

Dados da classificativa
Rally
Demo Piloto Solo

Data da classificativa
DD MM AA

Nome

Número / código

Horário
HH MM

Distância prevista (m)

Local / zona

Observações

Azioni Pilota

1 Avvia passaggio

Enter Raccolta.

2 Vista Tabella

Apri la Tabella to review/correct.

3 Vista Quaderno

Apri il Quaderno for reading.

4 Finalizza

Only after complete review.

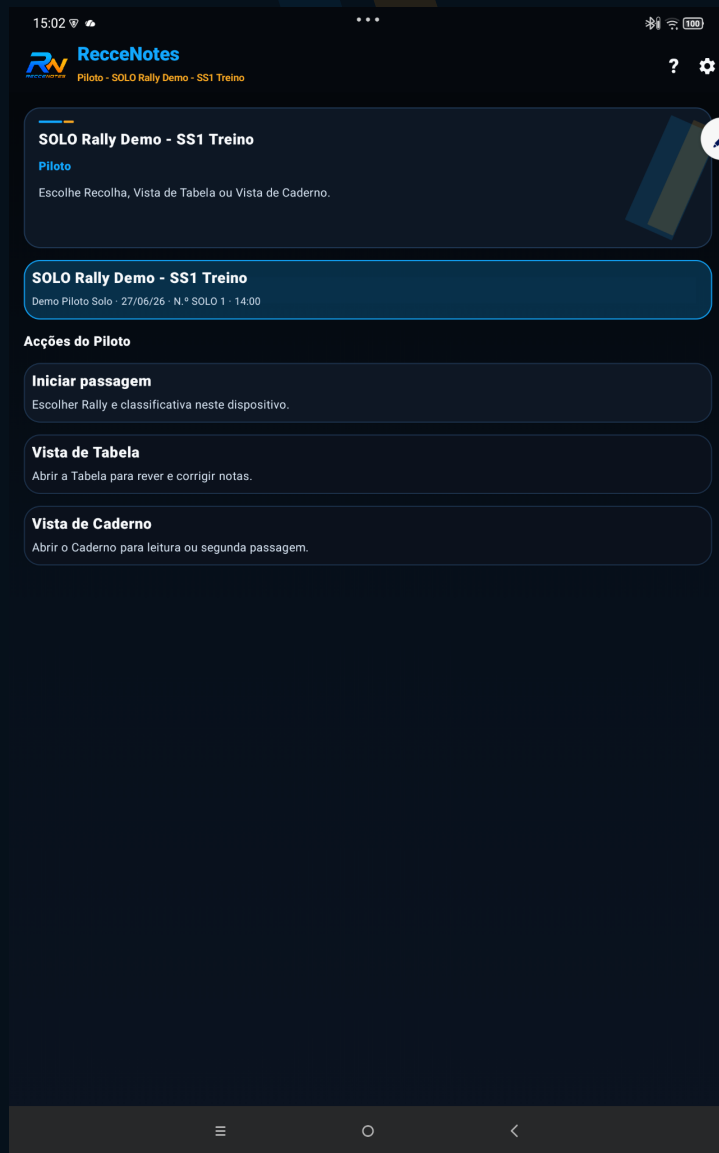
Risultato atteso

You choose the correct action without changing data by mistake.

RACCOLTA

Raccogli note

In Raccolta, use Calibra when needed and Registra to save the current note.



Raccolta

1 Calibra

Adjust distance reference.

2 Scegli nota

Set grade, direction and symbols.

3 Registra

Salva the current note.

4 Ultima nota

Conferma what was recorded.

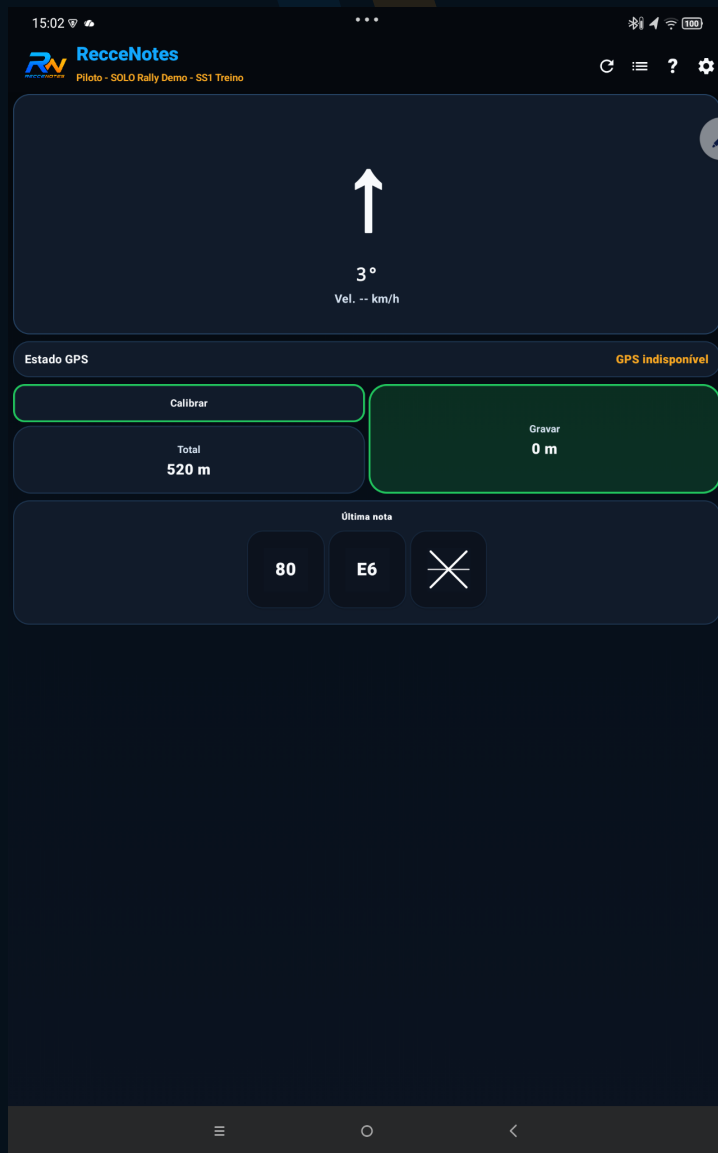
Risultato atteso

The note is saved in the stage and appears for review.

RACCOLTA

Registra durante il passaggio

When the note is ready, use Registra. The last entry remains visible for control.



Raccolta with active note

1 Controlla direzione/grado

Conferma before recording.

2 Usa pulsanti rapidi

Insert recurring symbols.

3 Registra

Registra the note at the current point.

4 END

Use at the end, when applicable.

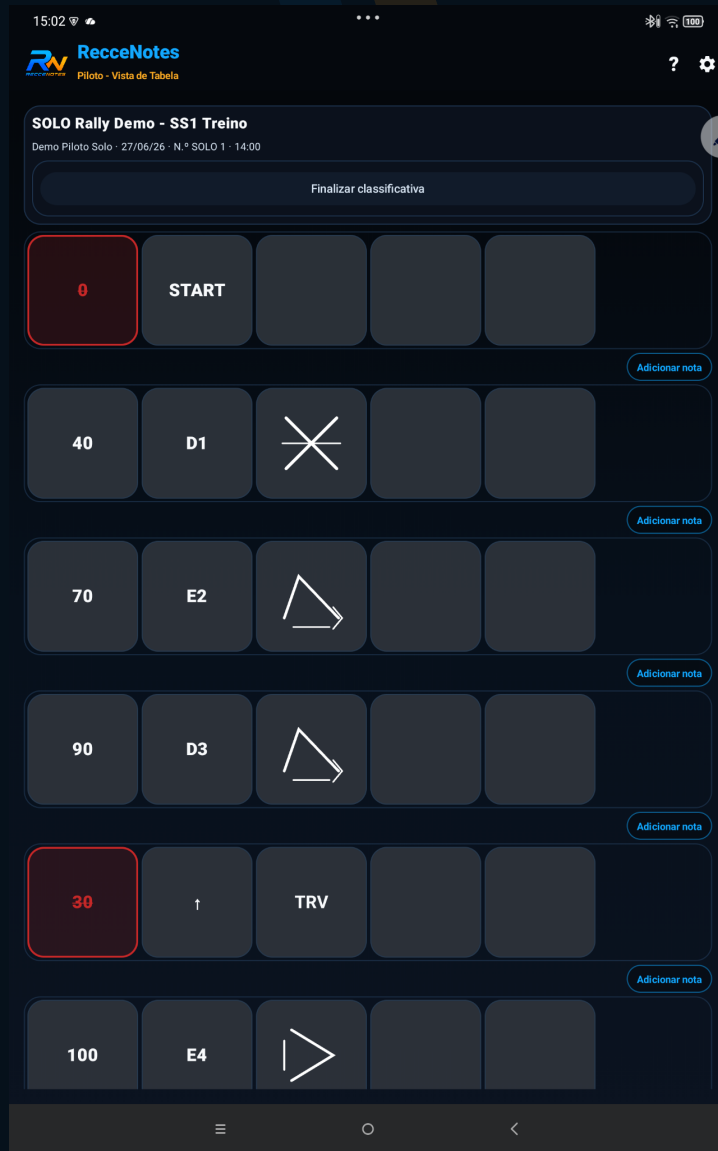
Risultato atteso

The note sequence grows with each confirmed entry.

TABELLA

Apri la Tabella

The Tabella is the structured view to review, edit, add notes and prepare the Quaderno.



Tabella

1 Controlla sequenza

Conferma note order.

2 Aggiungi nota

Insert a note between lines.

3 Modifica componente

Tap the field to change.

4 Salva bozza

Preserve statuses without finalising.

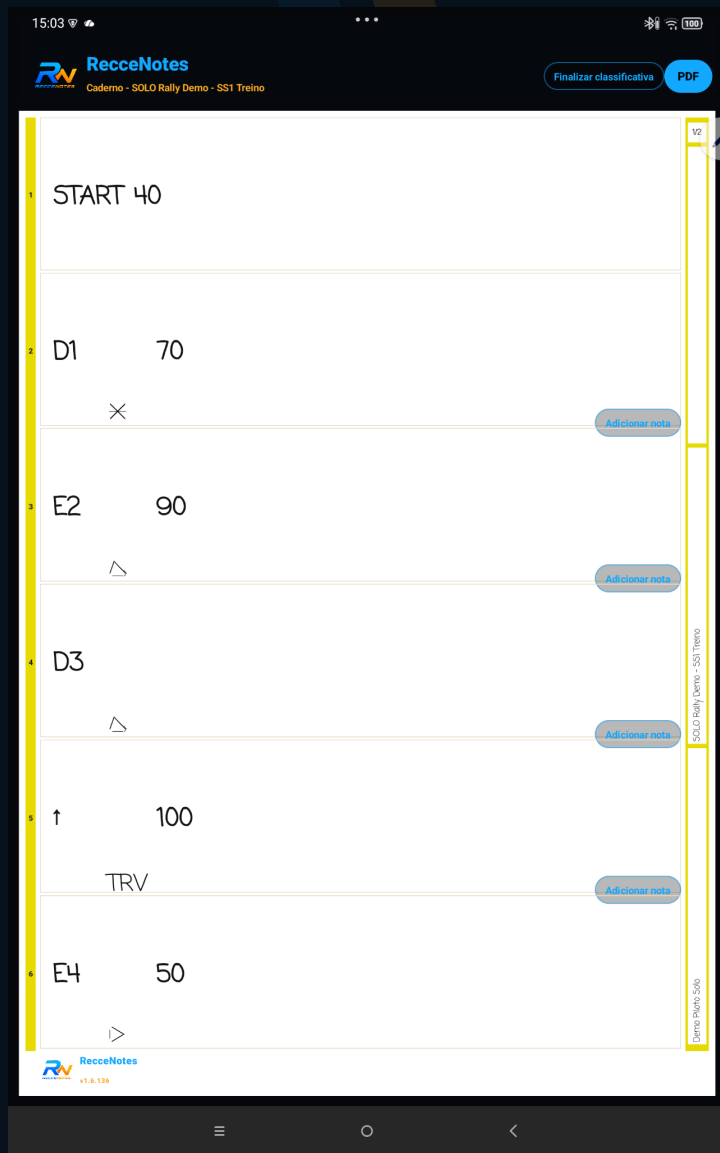
Risultato atteso

The Tabella shows the structured sequence of the stage.

TABELLA

Aggiungi nota

Use Aggiungi nota when you missed a note or need to insert information during review.



Aggiungi nota

1 Scegli posizione

Use the line where the note should be inserted.

2 Aggiungi nota

Tap the corresponding button.

3 Fill data

Distance, grade and symbols.

4 Conferma sequence

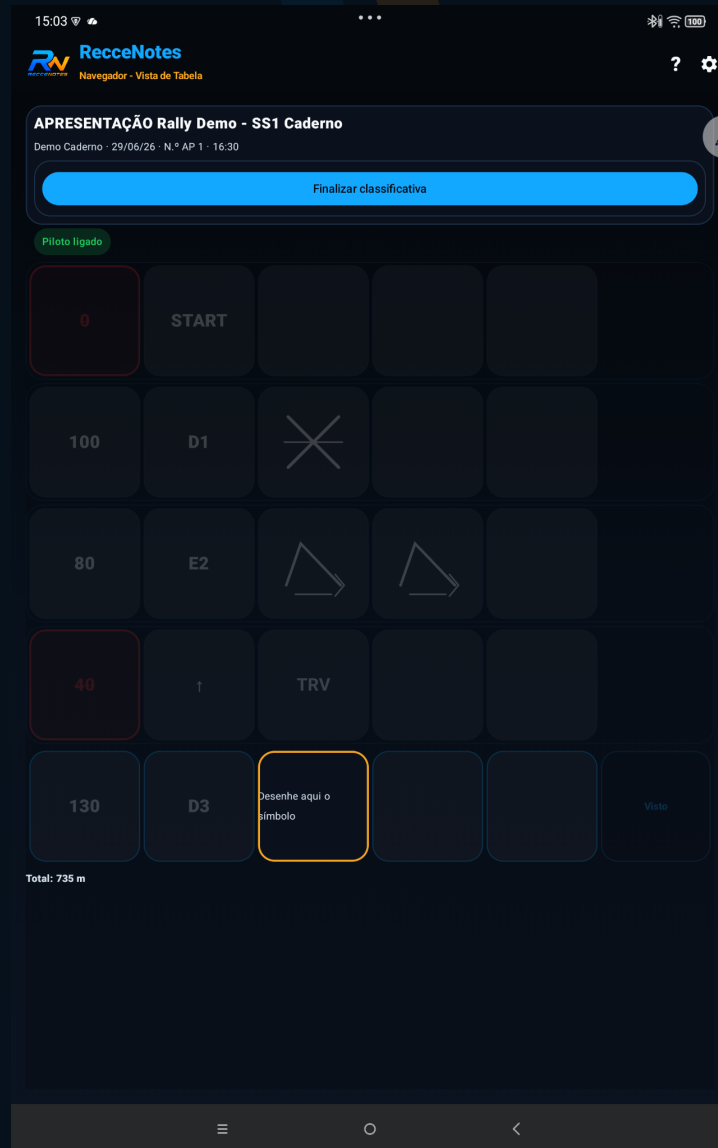
Review the order after inserting.

Risultato atteso

The new note enters the sequence and can be edited like the others.

Modifica distanza o grado

Tap only the component you want to change. The change must be clear and reversible.



Modifica grado

1 Tocca il componente

Choose distance or grade.

2 Regola selettore

Conferma the value.

3 Annulla se hai dubbi

Does not finalise or change other fields.

4 Rivedi sequenza

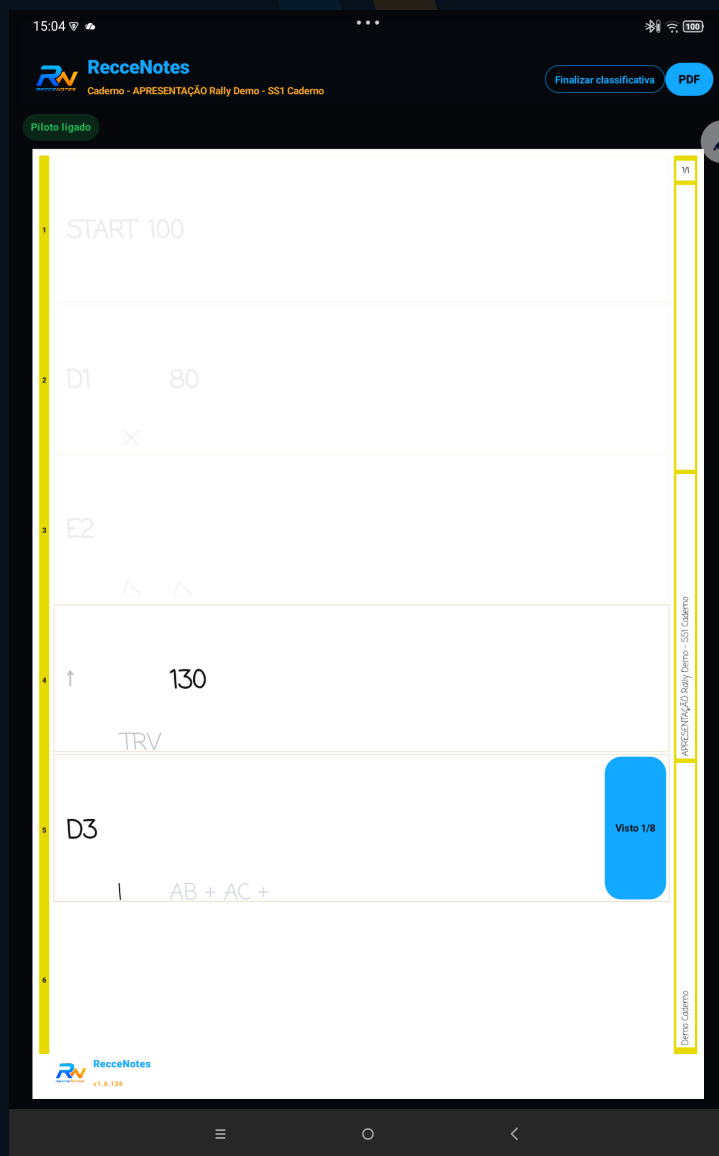
Conferma the line afterwards.

Risultato atteso

Only the edited component changes; the note remains in the sequence.

Modifica suffisso, simbolo o disegno

Use the Biblioteca or drawing when the note symbol needs adjustment.



Modifica simbolo

1 Scegli componente

Tap the suffix/symbol.

2 Biblioteca

Select an existing symbol.

3 Disegno

Draw when needed.

4 Conferma

Only the changed component should change.

Risultato atteso

The note stays in place and the symbol is updated.

TABELLA

Disegna simbolo

Draw with your finger. The drawing becomes available for the note and can be used in the Biblioteca.



Disegno simbolo

1 Colore tratto

Choose the colour.

2 Spessore

Thin, normal or thick.

3 Annulla / pulisci

Correct before saving.

4 Salva

Conferma the drawing.

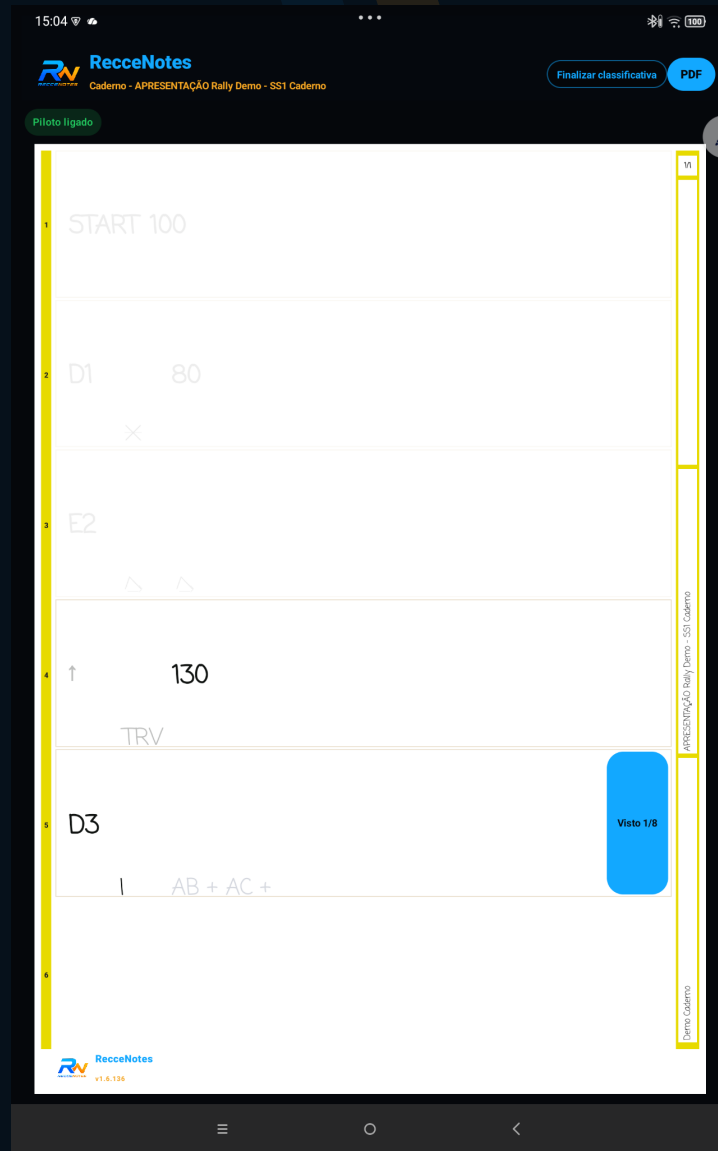
Risultato atteso

The drawn symbol becomes available for use in the note.

QUADERNO

Apri il Quaderno

The Quaderno shows the stage in a human reading format. It must reflect the same information as the Tabella.



Quaderno

1 Leggi come quaderno

Check readability.

2 Da vedere / Visto

Validate only when accepted.

3 Empty area

Pressione lunga can show elements again.

4 PDF

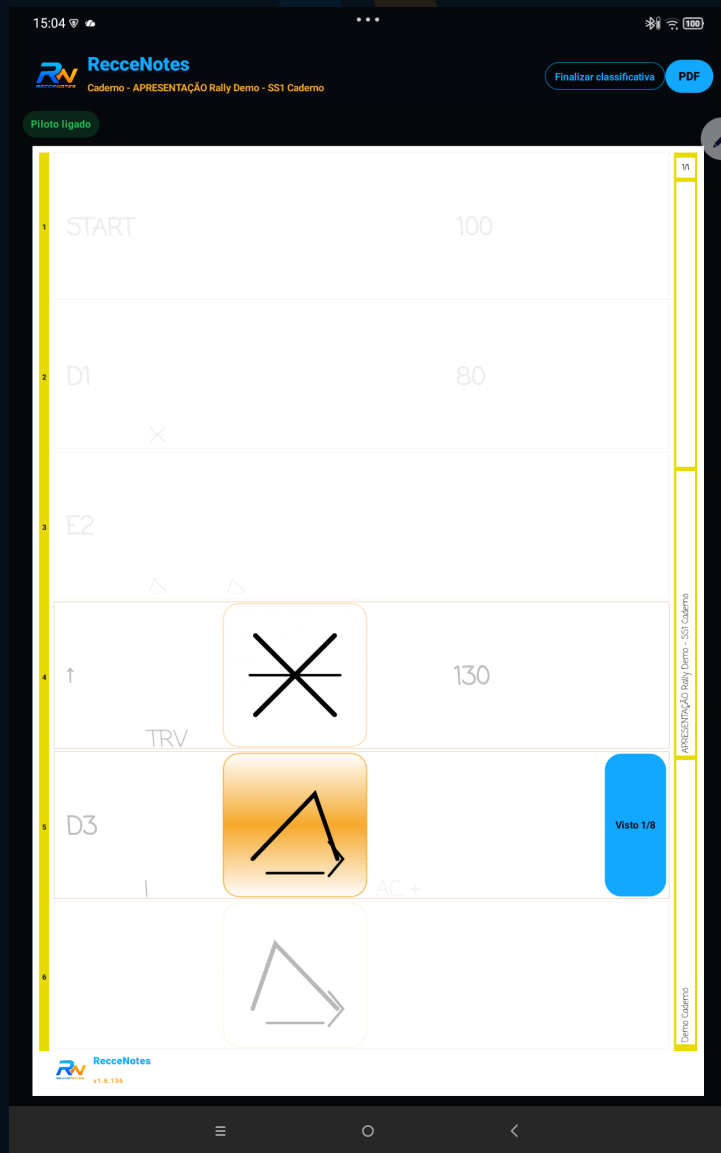
The PDF is generated from the Quaderno.

Risultato atteso

The team can read the stage in notebook format.

Visto e Da vedere

In the Quaderno, Visto confirms the received note. Editing before Visto does not validate automatically.



Quaderno with Visto

1

Da vedere

Pending note.

2

Visto

Note accepted by the Navigatore.

3

Edit before Visto

Does not accept the full note.

4

Next note

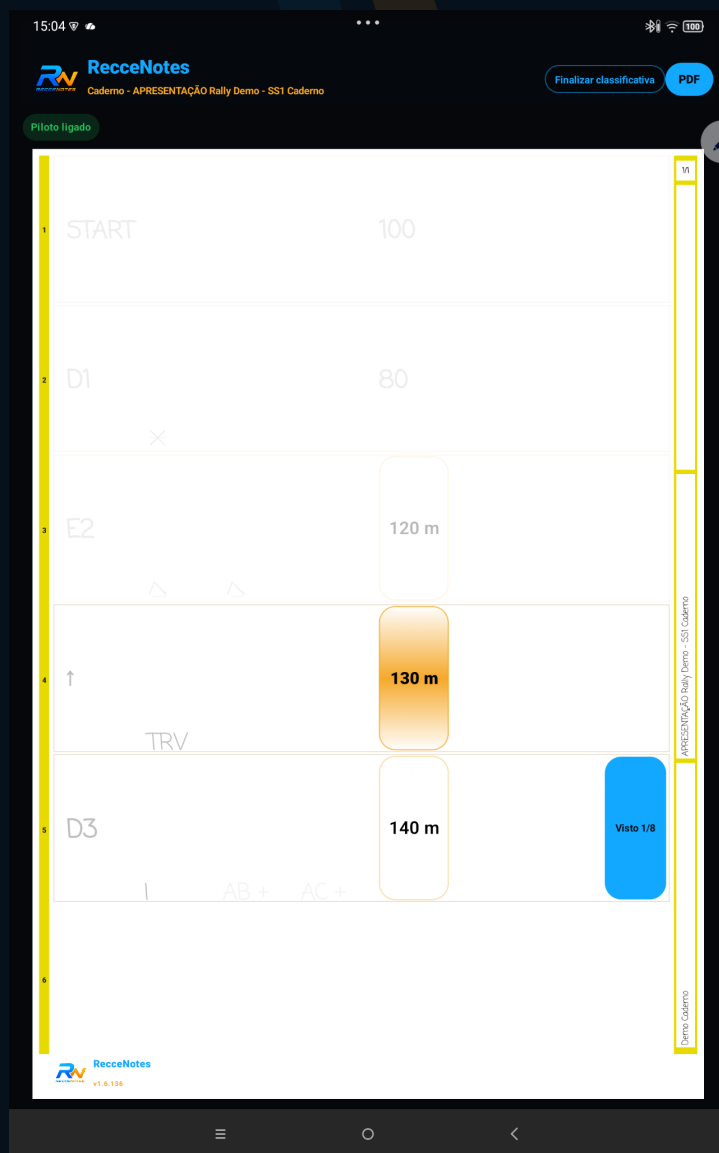
Only advances after validation.

Risultato atteso

Validation remains controlled by the Navigatore.

Nascondi e mostra elementi

Pressione lunga an element to hide it. Pressione lunga an empty area of the line to show it again.



Hide/show in Quaderno

1 Press element

Hides or clears when applicable.

2 Press empty area

Shows the hidden element again.

3 Does not change the source

The structure remains in the stage.

4 Check visual result

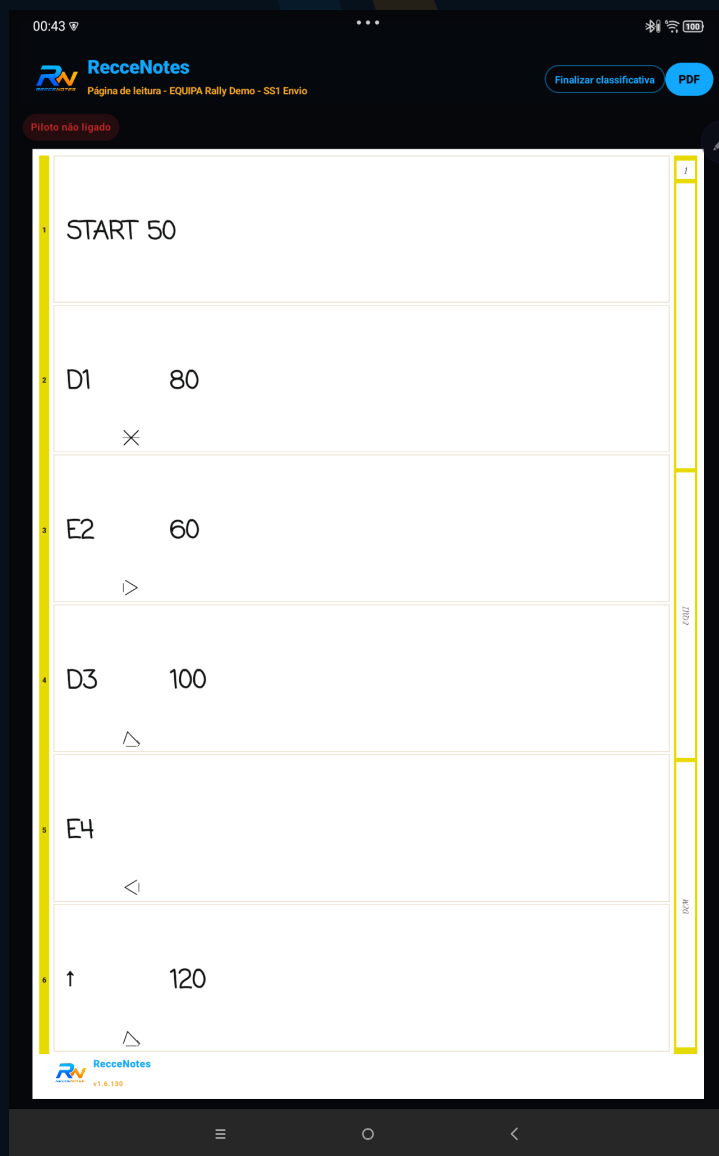
Review in the Quaderno before PDF.

Risultato atteso

The visual layout is adjusted without losing the structured source.

Genera e valida PDF

The PDF must look like the validated Quaderno, not a different technical export.



PDF generato

1 START/END

Check start and finish.

2 Simboli

Check readability.

3 Tutte le pagine

Go through them before printing.

4 Carta

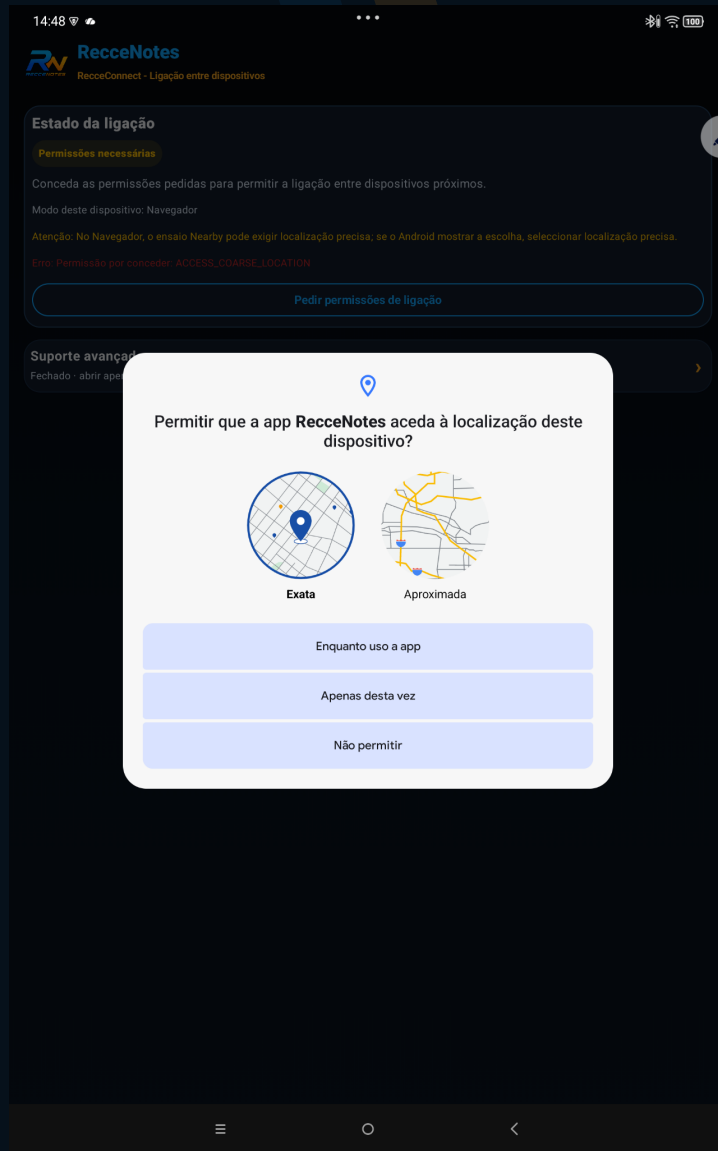
Print only when it makes sense.

Risultato atteso

The PDF is ready for validation and printing.

Permessi di connessione

Before connecting devices, allow Location/Nearby permissions when Android asks.



Permesso Android

1 Consenti

Grant the requested permission.

2 Posizione precisa

Choose precise if requested.

3 Non consentire

Prevents connection.

4 Repeat if it fails

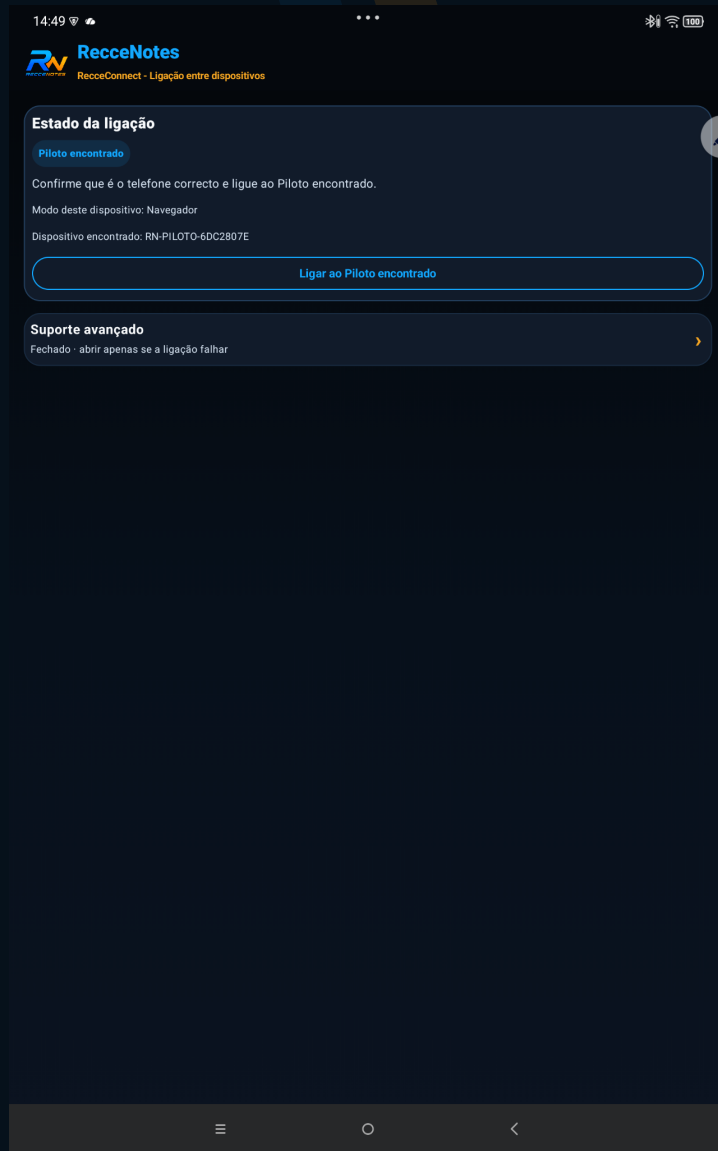
Request permissions again.

Risultato atteso

The app is authorised to search nearby devices.

Cerca e connetti al Pilota

On the Navigatore, search for the Pilota, confirm the correct device and connect.



Pilota trovato

1 Pilota disponibile

The Pilota must be waiting.

2 Cerca

The Navigatore searches.

3 Conferma dispositivo

Make sure it is the correct phone.

4 Connetti

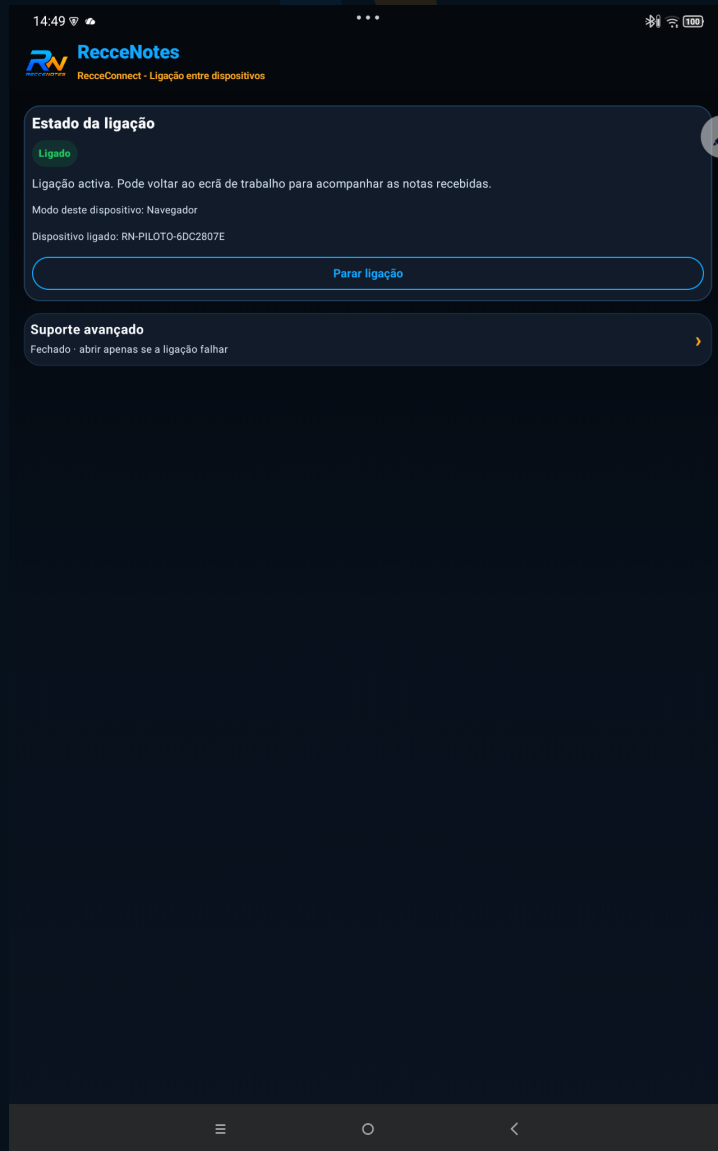
Starts the connection.

Risultato atteso

The devices are connected before launching the stage.

Connessione attiva

With the connection active, you can return to work and follow received notes.



Connessione attiva

1 Connesso

Connessione attiva status.

2 Return to work

Apri Rally/stage.

3 Receive notes

Navigatore validates Da vedere/Visto.

4 Ferma connessione

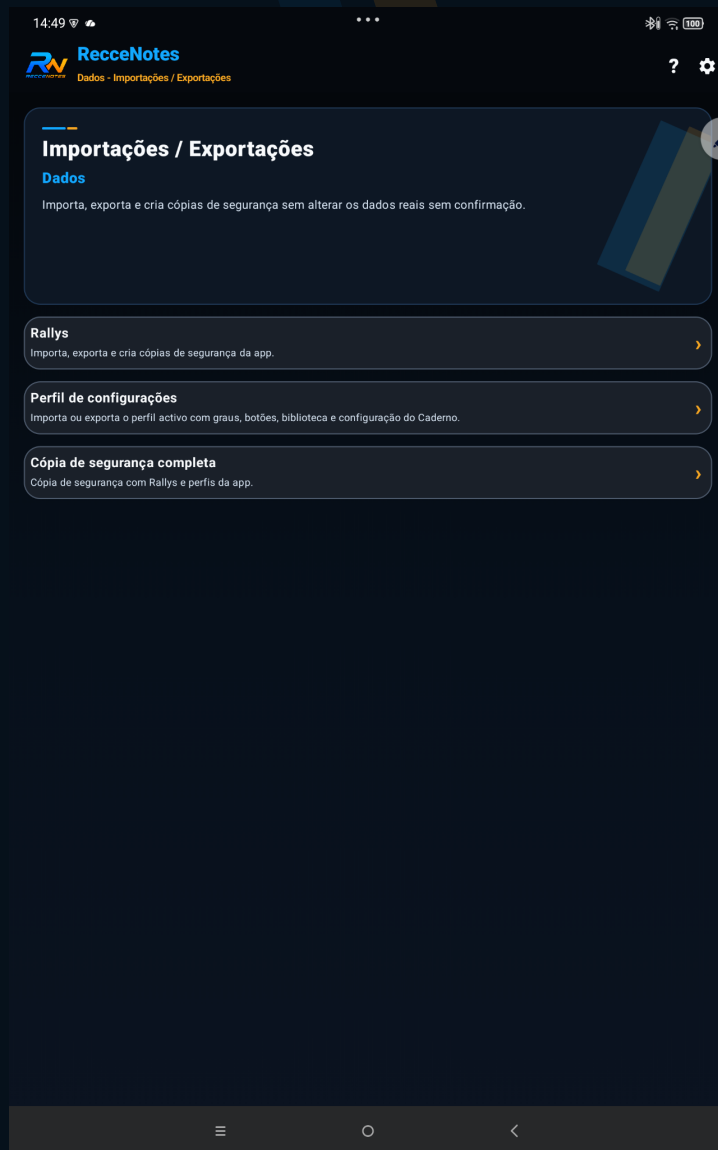
Use when finished.

Risultato atteso

The Navigatore is ready to receive Pilota work.

Importazioni ed esportazioni

Import, export and create backups without changing real data without confirmation.



Importazioni / Esportazioni

1 Rally
Import/export rallies.

2 Profilo
Share settings.

3 Indietroup
Complete copy.

4 Confermaation
Do not destroy existing data.

Risultato atteso

You choose the correct file type before importing or exporting.

Importa o esporta Rally

The app distinguishes structure without notes, complete Rally, profile and backup.



RecceNotes
Tavar's Garage

Digital Tools
Estrutura do Rally
PT

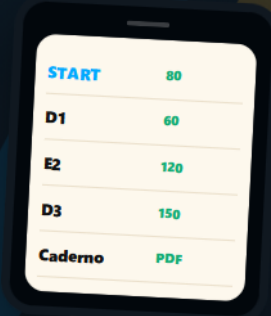
RALLY PACENOTES · ESTRUTURA · IMPORTAÇÃO

Prepare o Rally.

A app organiza o resto.

Crie ou reveja a estrutura de um Rally, organize as classificativas e exporte um ficheiro compatível com a RecceNotes. O ficheiro é gerado localmente no browser.

Criar estrutura
Ver classificativas



FERRAMENTA EXTERNA

Estrutura do Rally

Preencha os dados base e as classificativas. Depois exporte a estrutura para importar na RecceNotes.

Ficha do Rally

Dados base do Rally

NOME DO RALLY *
Ex.: Rally de Exemplo

DATA INICIAL
dd / mm / aaaa

DATA FINAL
dd / mm / aaaa

LOCALIZAÇÃO
Ex.: Fafe, Portugal

OBSERVAÇÕES
Notas gerais do Rally

1

Importa file

The app detects the type.

2

Rally completo

Includes notes and symbols.

3

Struttura senza note

Rally/stage model only.

4

Esporta

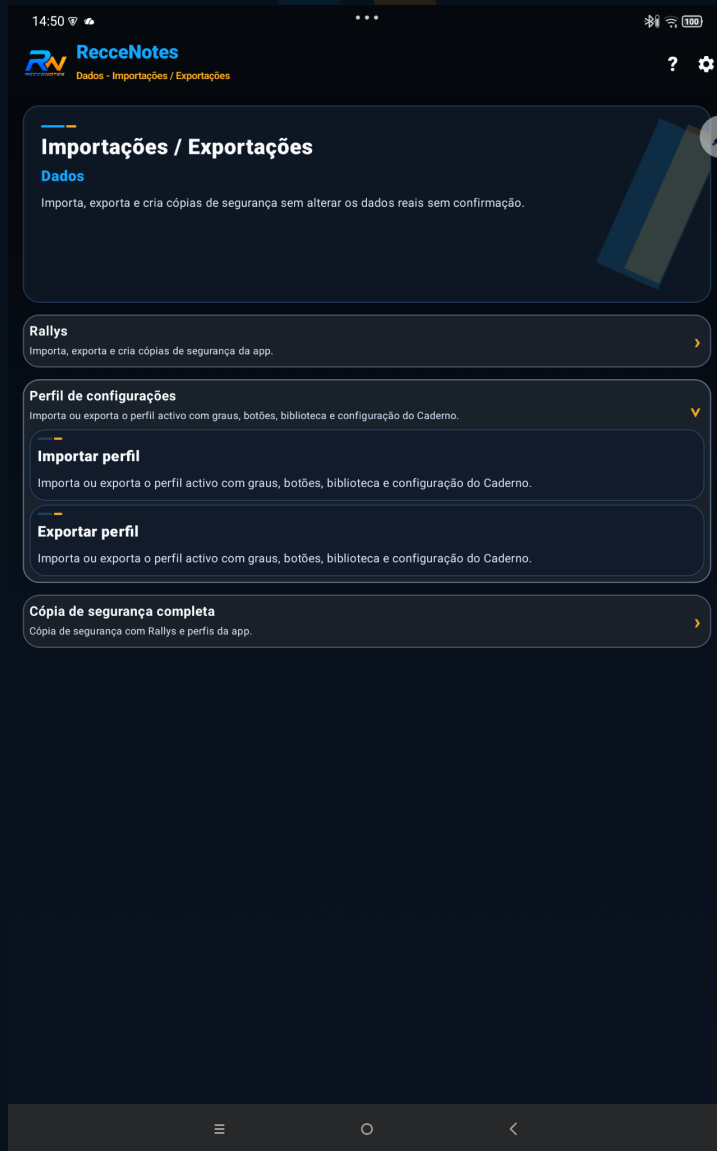
Creates file to share.

Risultato atteso

You share data without mixing preparation with backup.

Profilo e backup

Profilos and backups transport settings and protect work.



Settings profile

1 Importa profilo

Apply settings.

2 Esporta profilo

Share active profile.

3 Indietroup completo

Salva everything in one file.

4 Sicurezza

Import should create a copy.

Risultato atteso

The team can recover or share settings safely.

Profilo attivo

Profilos define how the team works: grades, rounding, Biblioteca, buttons and Quaderno.

15:05 100%

RecceNotes
Configurações - Principal

Perfil principal
Configuração do perfil
Estas opções pertencem ao perfil aberto e são carregadas quando este perfil é usado.

Perfil principal
Configurações deste perfil.

Nome do perfil
Perfil principal

Graus
1: 5-25 · 2: 25-50 · 3: 50-75 · 4: 75-100 · 5: 100-125 · 6: 125-150 · GC: 150-270

Arredondamento em metros
10 m

Arredondamento usado nas rodas e nas distâncias do Caderno.
km/h (0 ou vazio desativa)
50 km/h

Velocidade de referência do perfil, em km/h.
Texto START
START

Texto técnico apresentado no início da classificativa.
Texto END
END

Texto técnico apresentado no fim da classificativa.

Biblioteca
Símbolos, categorias e desenhos usados neste perfil.

Botões rápidos
Usados apenas durante a Recolha · 1 páginas · 10/10 botões

Configuração do Caderno
Define o visual e a organização do Caderno neste perfil.

Profilo attivo

1 Profilo principale

Currently used profile.

2 Gradi

Scale and rounding.

3 Biblioteca

Profilo symbols.

4 Quaderno

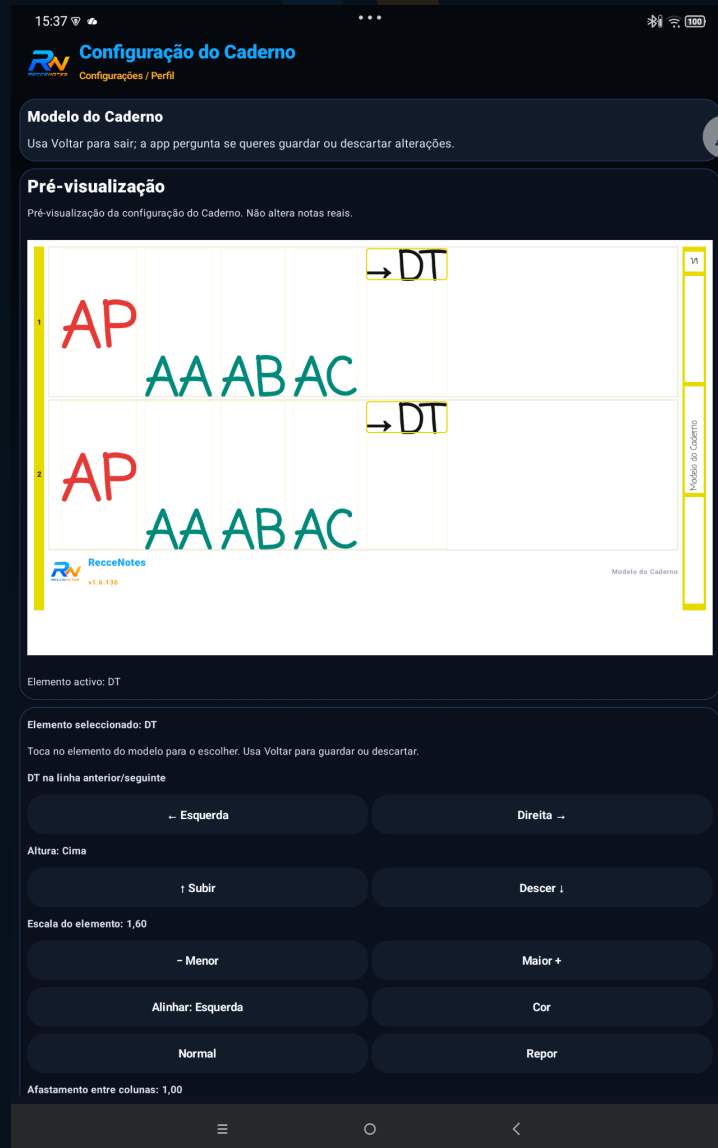
Visual setup.

Risultato atteso

The app is adjusted to the team real method.

Gradi and START/END

Configure grade intervals and START/END texts before the event.



Gradi

1 Nomes

Identify each grade.

2 Min / Max

Used intervals.

3 START/END

Start and finish texts.

4 Test

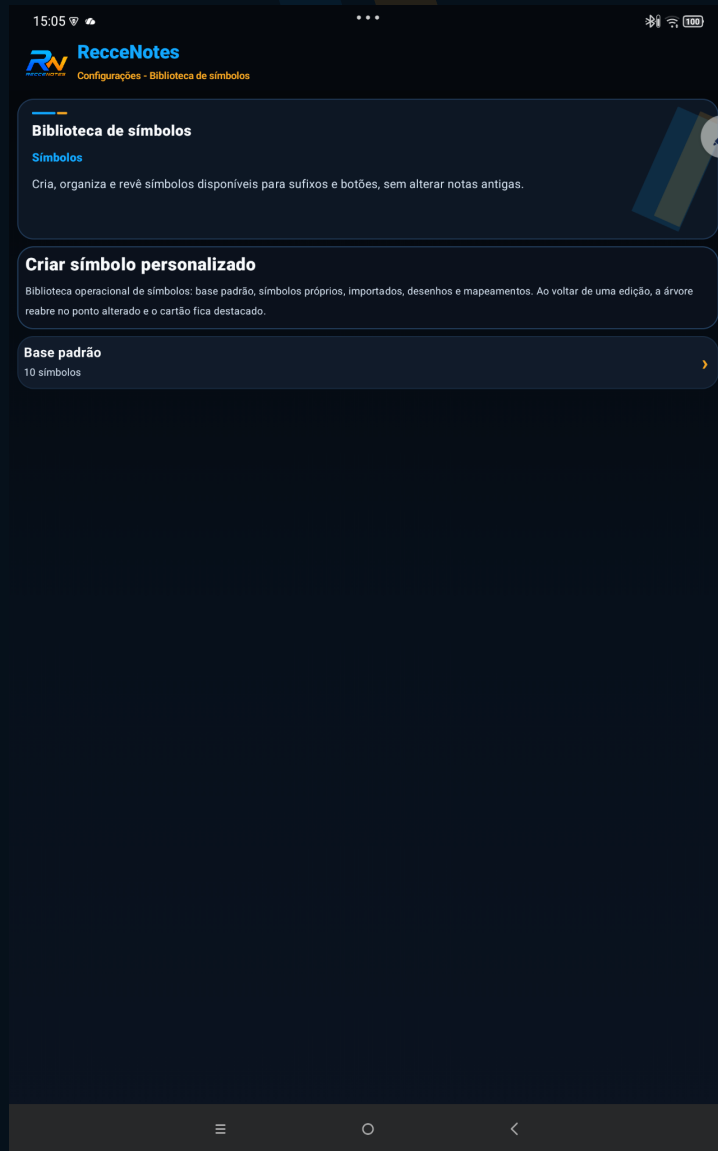
Always before real recce.

Risultato atteso

The app scale matches the team language.

Biblioteca simboli

Create, organise and review symbols available for suffixes and buttons without changing old notes.



Biblioteca simboli

1 Default base

Initial symbols.

2 Create symbol

Add your own symbol.

3 Edit drawing

Change the symbol drawing.

4 Sicurezza

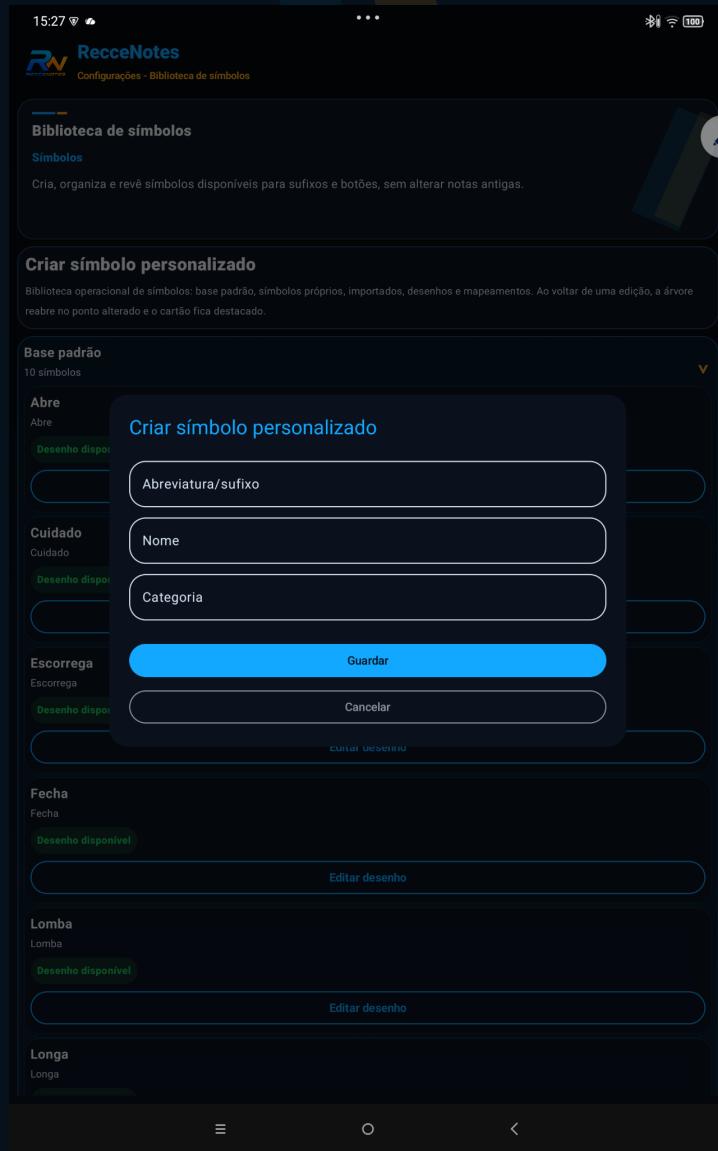
Old notes should not be destroyed.

Risultato atteso

The Biblioteca is ready for suffixes and quick buttons.

Crea simbolo personalizzato

A symbol can have abbreviation, name, category and its own drawing.



Create symbol

1 Abbreviazione

Short text or suffix.

2 Nome

Human description.

3 Categoria

Biblioteca organisation.

4 Salva

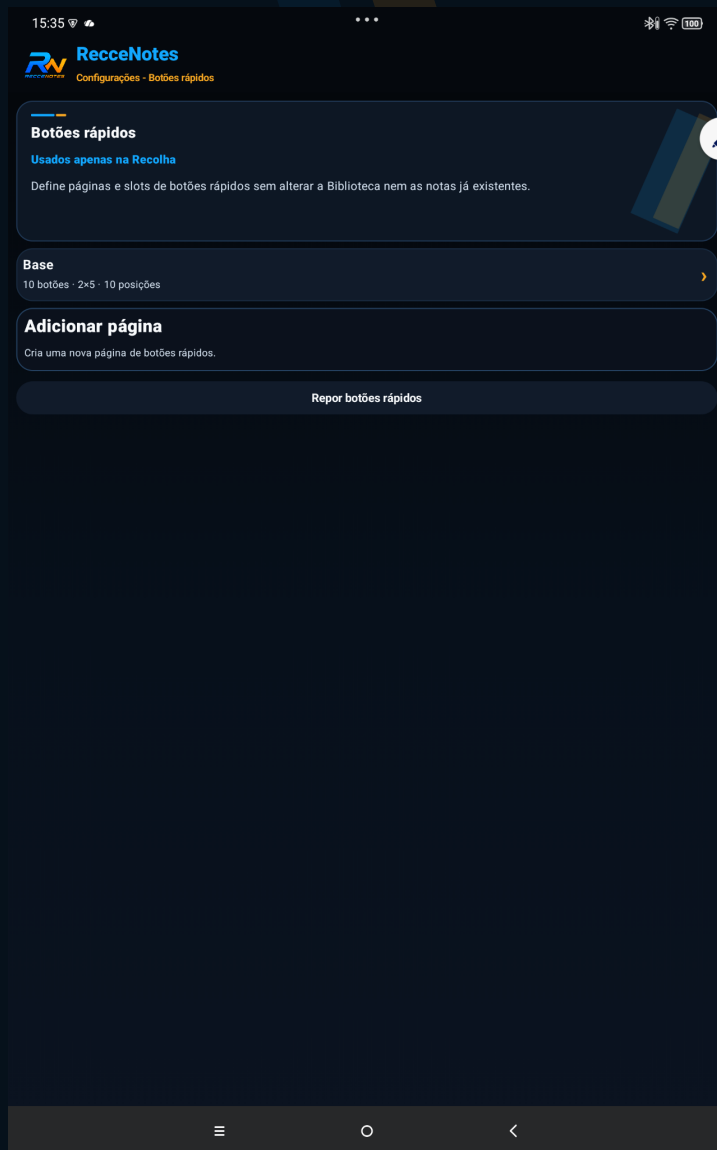
Conferma the symbol.

Risultato atteso

The symbol becomes available in the Biblioteca.

Pulsanti rapidi

Pulsanti rapidi are used only in Raccolta and should contain only useful shortcuts.



Pulsanti rapidi

1 Base
Initial set.

2 Aggiungi pagina
More slots when needed.

3 Ripristina
Return to base.

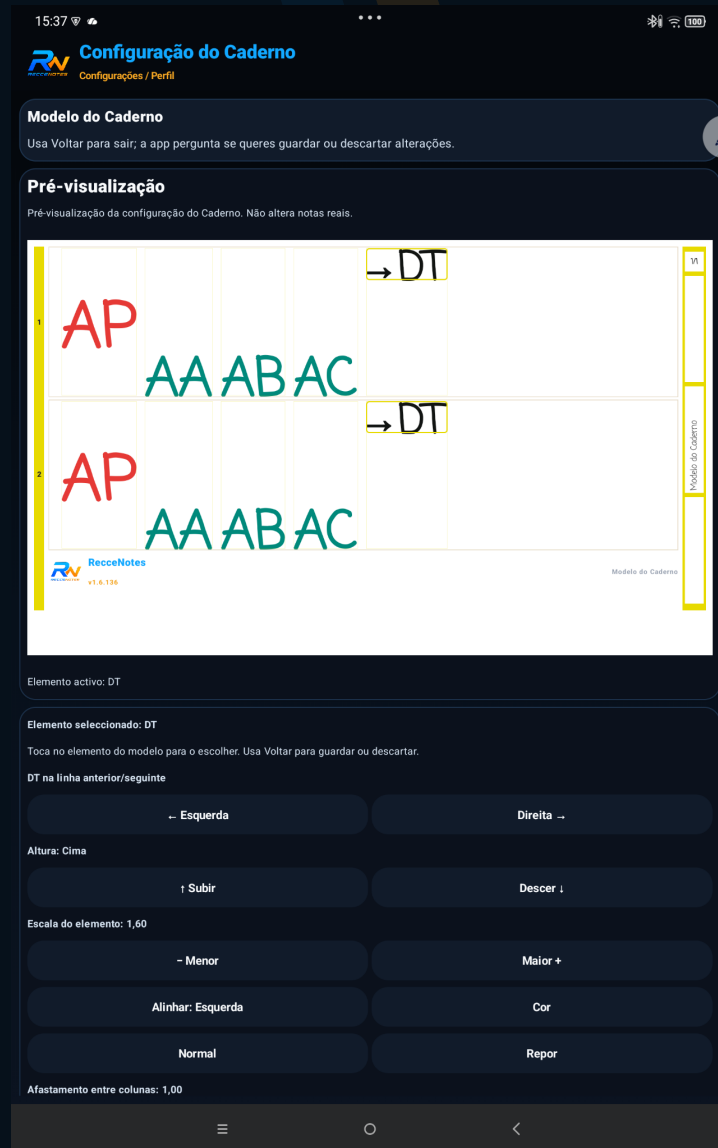
4 Test
Check in Raccolta.

Risultato atteso

Shortcuts appear in Raccolta and speed up work.

Configurazione Quaderno

Define the visual organisation of the Quaderno and always validate in Quaderno e PDF.



Configurazione Quaderno

1 Scegli elemento

Tap the model.

2 Sposta

Left/right/up/down.

3 Scala e colore

Adjust visibility.

4 Indietro

Salva or discard changes.

Risultato atteso

The Quaderno adapts to the team reading method.

Gesti e azioni rapide

These actions help work without opening unnecessary menus.

Scorri

On compatible cards, shows quick actions such as edit, remove or manage the item. It does not delete immediately without confirmation.

Pressione lunga

In Tabella and Quaderno it can hide, clear or show components again, depending on the touched area.

Indietro

Indietro is navigation or cancellation. It does not finalise, mark Visto, create END or clear statuses.

Empty Quaderno area

Pressione lunga an empty area of a line to show hidden elements again.

Risultato atteso

The user knows what happens before performing each gesture.

Aggiungi nota e END

When information is missing, use the Tabella to insert notes or END in the correct place.

Aggiungi nota

Use when a note was missed or you need to add information during review.

Scegli posizione

The new note should enter in the correct sequence position. Then confirm the order.

END

END marks the end of the sequence. It does not force finalising and remains when reopening.

Modifica o rimuovi END

It can be adjusted if placed in the wrong position. Saving and reopening do not create END automatically.

Risultato atteso

The sequence is completed without automatically changing the remaining notes.

STATI

Salva bozza, Finalizza, Da vedere e Visto

These statuses indicate work, review and validation. They should not be confused.

Salva bozza

Salvas the current state and allows continuing later. It does not assume the stage is ready.

Finalizza

Use only when the team considers the stage reviewed. It does not replace validation in Quaderno/PDF.

Da vedere

Received note that still needs Navigatore validation.

Visto

Note accepted by the Navigatore. Editing before Visto does not validate automatically.

Risultato atteso

The team knows when it is preparing, reviewing or accepting notes.

CHECKLIST

Prima di una prova reale

If any item fails, return to the corresponding step before the road.

Licenza e ruolo

Plan validated and device set as Pilota, Navigatore or solo.

Profilo e gradi

Profilo attivo, grades, START/END and rounding tested.

Biblioteca e pulsanti

Simboli and quick buttons reviewed.

Quaderno e PDF

Configurazione Quaderno validated in the PDF.

RecceConnetti

If there are two devices, connection tested before the road.

Rally e speciali

Clear names and test stage completed from start to PDF.

Risultato atteso

Digital in capture. Organised work. Carta when it makes sense.



RIFERIMENTO RAPIDO

L essenziale

After learning the flow, use these concepts to guide the team and avoid wrong decisions.

Rally

Event, training or test that groups stages.

Speciale

Speciale where notes are captured and reviewed.

Tabella

Structured view for component-based correction.

Quaderno

Human view and visual base for PDF.

Da vedere / Visto

Validation status by the Navigatore.

Bozza / Finalizza

Salva preparation or mark as ready.